

Nonprofit Housing Facility Renovation Application 2017



(650) 437-2980 | www.HIFinfo.org

The **Housing Industry Foundation (HIF)** aims to provide renovations that improve the quality of life for residents, at *no cost* to the nonprofit organization providing housing services.

HIF does not provide a cash grant for the nonprofits to complete the repairs on their own, but rather, creates a scope of work and coordinates the project while collaborating with the organization throughout the process. Renovations are done through “Corporate Champion” volunteer workdays, where a local company brings ~25 volunteers to the site to complete some of the easier repairs. Additionally, our network of professional partners (general contractors, flooring companies, etc.) provide any highly skilled work within scope.

The HIF Renovation Committee selects nonprofit facilities based on our mission, number of applications, the need of the agency, and our ability to complete the necessary repairs.

QUALIFYING CRITERIA

- Organization must be a 501(c)3 nonprofit entity or facility that provides housing or shelter such as Permanent, Transitional or Emergency Housing and serves HIF’s current mission
- Facility must be located within Santa Clara or San Mateo Counties
- Must serve a population that is in need such as: Seniors, Veterans, People with Disabilities, Victims of Domestic Violence, Homeless, and Low-income families
- Scope of work and its cost must fall within the overall annual HIF Renovations budget, taking into consideration time constraints, codes and compliance concerns
- Scope of work for some projects be conducive to volunteer workday (Preferred but not qualifying)
- Organization has the ability and process to maintain completed improvements
- Organization is willing to comply and collaborate with standard HIF contracts and procedures, and publicity of the renovation.

Please keep this page for your reference

Housing Industry Foundation
Renovation Application
2017

For HIF office only:
Date Received:

Please complete this (2 page) application in its entirety and mail to:

**Housing Industry Foundation
1730 S. El Camino Real #480
San Mateo, CA 94402**

OR

scan and email to **inas@HIFinfo.org**

Organization Name

Executive Director/CEO

Mailing Address

Contact Person

Contact Phone Number

Contact Email

Renovation Project Site

Project Site Name

Project Site Address

Phone Number

Email address

Do you own or lease the facility? _____

When was the facility built? _____ When did you move in? _____

No. of residents served at specific site? _____

Has HIF completed a renovation for your nonprofit in the past? If so, when? _____

Please list top 4 renovation priorities, and attach current photos of desired renovation areas, if possible:

Describe the organization's mission and whom it serves:

How did you hear about our Program? _____

Please explain why your organization has not been able to complete the requested repairs?

To what degree does Organization currently maintain the facility?

What impact would this project have on your organization and the clients it serves?

In what ways might you support HIF's marketing of the renovation?

If selected, are you able to appoint to HIF a liaison who is authorized to act on behalf of the agency?

AUTHORIZATION STATEMENT: If selected, I understand and agree to have our facility renovated by volunteers. I, the undersigned, certify that this information is true and correct to the best of my knowledge, and that the provisions started are accepted and agreed to:

Applicant Signature

Date